



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

|   |  |                              |
|---|--|------------------------------|
| <b>1. Name of the Institution</b>             |  | RAMESH JHA MAHILA COLLEGE    |
| Name of the head of the Institution           |  | Dr.Renu Singh                |
| Designation                                   |  | Principal                    |
| Does the Institution function from own campus |  | Yes                          |
| Phone no/Alternate Phone no.                  |  | 06478223115                  |
| Mobile no.                                    |  | 9431864032                   |
| Registered Email                              |  | rjmcoll@gmail.com            |
| Alternate Email                               |  | smanikrp@gmail.com           |
| Address                                       |  | Near- Veer Kuwar Singh Chowk |
| City/Town                                     |  | Saharsa                      |
| State/UT                                      |  | Bihar                        |
| Pincode                                       |  | 852201                       |
| <b>2. Institutional Status</b>                |  |                              |

|  |                      |
|--|----------------------|
| Affiliated / Constituent               | Constituent          |
| Type of Institution                    | Women                |
| Location                               | Urban                |
| Financial Status                       | state                |
| Name of the IQAC co-ordinator/Director | Dr. Surya Mani Kumar |
| Phone no/Alternate Phone no.           | 06478223115          |
| Mobile no.                             | 9431627351           |
| Registered Email                       | rjmcoll@gmail.com    |
| Alternate Email                        | smanikrp@gmail.com   |

### 3. Website Address

|   |   |
|---|---|
| Web-link of the AQAR: (Previous Academic Year)                            | <a href="https://rjmcsaharsa.org/aqar/">https://rjmcsaharsa.org/aqar/</a>                           |
| <b>4. Whether Academic Calendar prepared during the year</b>              | Yes   |
| if yes, whether it is uploaded in the institutional website:<br>Weblink : | <a href="https://rjmcsaharsa.org/academic-calendar/">https://rjmcsaharsa.org/academic-calendar/</a> |

### 5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity    |             |
|-------|-------|------|-----------------------|-------------|-------------|
|       |       |      |                       | Period From | Period To   |
| 1     | C     | 1.86 | 2018                  | 30-Nov-2018 | 29-Nov-2023 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 01-Apr-2014 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                  |                                       |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration  | Number of participants/ beneficiaries |
| Two-day National seminar has been also conducted entitled                 | 27-Jan-2018<br>2 | 500                                   |
| Two- days National  | 23-Sep-2017      | 200                                   |

Seminar has been successfully conducted entitled

2

[View Uploaded File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty           | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| <b>No Data Entered/Not Applicable!!!</b> |        |                |                             |        |
| No Files Uploaded !!!                    |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.To improvement of class attendance , Committee has recommended to individual department for create the interesting class based on the student background and melt her traditional thought, Conduct class test, organized group discussion and other interesting activities such as quiz. 2.Two days National Seminar has been successfully conducted on entitled "Aadhunik Maithli Sahitya" under the collaboration of "Sahitya academy, New Delhi"on September 23, 2017. 3.Two day National seminar has been also conducted on entitled "Problems of hunger and Wastage of food in India: Magnitude, Causes, and Remedies" by department of Home Science with collaboration of Nutrition Society of India (NIN), Hyderabad, Bhagalpur chapter, on January 2728, 2018. 4.Library has been upgraded with construction of well furnished reading room. 5.Upgraded the science laboratory along with construction of new building

[View Uploaded File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action  | Achivements/Outcomes  |
|---|---|
| 1.Need to evaluate the causes of shortage of student's attendance in class room. 2. Up gradation of library with installation of computer/online accession of book/and other services. 3. Promotion of seminar/ conference/ workshop/ symposium. 4.Need to construct the girls common room for students. 5.Create the waste disposable system. 6.Reorganization of antiragging cell. 7.Improvement of practical laboratories. | 1. Established Committee has been improved the class attendance through the different methods. 2. The Esteemed Work Has Been Achieved. 3. Two National Seminar have been organized. 4. Constructed new girl's common room. 5.Established disposal system in campus 5. Antiragging cell has been established 6. Upgraded the science laboratory along with construction of new building. |
| <a href="#">View Uploaded File</a>  |   |

**14. Whether AQAR was placed before statutory body ?**

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| NAAC COMMITTEE         | 30-Mar-2023  |

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

21-Mar-2018

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Ramesh Jha Mahila College, Saharsa is a based constituent institution of B.N. Mandal University, Madhepura (Bihar). The university's curriculum is followed by the institution. An effective and well-tested mechanism has been designed to operationalize the curriculum. The Principal hosts meetings with several departments. The syllabus is distributed to the respective professors after the

meetings (of the various departments). Every professors creates a wide teaching plan that takes into account the abilities of his or her students. Teachers are required to transition from easy to difficult, familiar to new, and basic to complicated at a speed that is manageable for students. The teachers also paste a copy of the syllabus in their own registers for easy reference. Teachers also propose relevant literature to students in addition to the assigned curriculum. The university sends regular circular letters to the institution informing them of changes and alterations. The university and institution provide extensive support to faculty members in order for them to fully comprehend the programme.

When a new syllabus pattern is implemented, the university notifies the colleges ahead of time and hosts workshops for teachers on how to effectively integrate the curriculum. Faculty members are encouraged to attend such sessions by the university. In addition, the majority of our faculty members attend workshops, seminars, and conferences at the state, national, and international levels. This includes the ability to establish curriculum and its effective implementation. The college interacts with non-governmental organisations, other institutions, and the university to host seminars and workshops that directly or indirectly address the curriculum. The involvement of students is monitored by the institution.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------|-----------------|-----------------------|----------|--|-------------------|
| Nil         | Nil             | Nil                   | 0        | Nil                                      | Nil               |

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | Nil                      | Nil                   |
| No file uploaded. |                          |                       |

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | Nil                      | Nil   |

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 0           | 0              |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Nil                 | Nil                  | 0                           |
| No file uploaded.   |                      |                             |

#### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BEd                     | School Internship        | 100   |

|                                    |                  |    |
|------------------------------------|------------------|----|
| BCA                                | Project Training | 49 |
| <a href="#">View Uploaded File</a> |                  |    |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | Yes |
| Alumni    | Yes |
| Parents   | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

|  |
|--|
| Feedback Obtained  |
| Using a manual feedback form, several departments of the college gathered feedback from graduating students from the 2017-18 session, teachers, and employers. The input was collected over the months of May and June of 2018. Some components of the survey are exclusive to a department or subject, while others, such as infrastructure, library facilities, teaching-learning, feedback on examinations and assessments, and so on, are common. Following the analysis of the feedback forms, each department developed its own technique for rating scales, qualitative feedback, and checklists. |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization         | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|----------------------------------|---------------------------|--------------------------------|-------------------|
| BSc                   | Zoology                          | 120                       | 115                            | 115               |
| BSc                   | Botany                           | 80                        | 39                             | 39                |
| BSc                   | Chemistry                        | 80                        | 44                             | 44                |
| BSc                   | Physics                          | 80                        | 14                             | 14                |
| BCA                   | Bachelor of Computer Application | 60                        | 44                             | 44                |
| BEd                   | Bachelor of Education            | 100                       | 100                            | 100               |
| BA                    | History                          | 168                       | 190                            | 168               |
| BA                    | Political Science                | 168                       | 87                             | 87                |
| BA                    | Home Science                     | 120                       | 198                            | 120               |
| BA                    | Hindi                            | 168                       | 62                             | 62                |

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled | Number of students enrolled | Number of fulltime teachers | Number of fulltime teachers | Number of teachers |
|------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|
|------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--------------------|

|      |                         |                         |   |   |                                 |
|------|-------------------------|-------------------------|---|---|---------------------------------|
|      | in the institution (UG) | in the institution (PG) | available in the institution teaching only UG courses | available in the institution teaching only PG courses | teaching both UG and PG courses |
| 2017 | 1196                    | 0                       | 28  | 0   | 28                              |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 28                         | 20  | 5                                 | 5                                | 1                          | 20                              |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has adopted a well established system to mentoring the students. In order to resolve day to day academic problems of the students, mentors are appointed for a batch of 50 Students. The main objectives to implement mentoring system in the college are- to monitor the student's regularity discipline, to enable the parents to know about the performance regularity to their wards, to develop positive relationship between the teacher and student for solving their problems and counseling students for solving their problems and provide confidence to improve their quality of life and guiding students to choose right career for job, higher studies and entrepreneurship etc. The mentors meet the students associated with them once in a fifteen day. A separate mentoring hour is maintained for each class as part of their time table and the respective faculty meets the students in the said hour. The mentors prepare the monthly attendance of every students for each section and if a student is absent for more than 10 days continuously, then mentor calls the parents of that students to enquire the reason and advices them to take care of their ward.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 1196   | 28                          | 1 : 43                |

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 41                          | 28                      | 13               | 1  | 24                       |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award     | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|-------------|--|
| 2017              | Nil   | Nil         | Nil  |
| 2018              | Nil   | Nil         | Nil  |
| No file uploaded. |   |             |  |

### 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name    | Programme Code | Semester/ year  | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|-------------------|----------------|-----------------|--|---|
| BA                | N.A            | 1 YEARS         | 01/06/2018   | 01/08/2018  |
| BSc               | N.A            | 1YEARS          | 01/06/2018   | 01/08/2018  |
| BEEd              | N.A            | 1 YEARS         | 30/11/2018   | 13/02/2019  |
| BCA               | N.A            | First Semesters | 31/12/2017   | 28/02/2018  |
| No file uploaded. |                |                 |  |   |

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As the college is a constituent unit of B.N. Mandal University, Madhepura, there is little scope for the college to introduce its own evaluation system. However, the college has its own internal evaluative process which is essentially based on continuous assessment incorporating alternative mechanisms of evaluation such as presentations, field trips, class tests, class assignments, etc. Students are made aware of the continuous evaluative process during orientation sessions of the newly admitted students. The periodic instructions issued by the B.N. Mandal University, Madhepura regarding examinations are communicated to the students by displaying them on the notice boards and also via circulars and announcements in the classrooms. Incremental reforms have been made in the continuous evaluation process both by the university and by the college from time to time and have resulted in improved efficiency, clear flow of information, and time-bound delivery of results. It must be noted that the college views the evaluation process as a medium for students to assess their progress take corrective measures it needed. It also signals to the college how well the students are grasping the knowledge imparted to them in the class. Internal evaluations are made especially to advise students about the academic journey already traversed and their future courses of action. On the other hand, external (University level), evaluation brings in a sense of uniformity and standardization among a vast array of colleges, allowing our students to compete with a much larger talent pool. The college has adopted the following reforms formulated by the B.N. Mandal University, Madhepura : Ø Internal assessment is done for the students as per the university criteria. Ø Same pattern of question paper as that of the university is used in the internal examinations. Ø Class tests and unit tests are conducted to evaluate the performance of the students. Ø Student-centric learning through assignments, projects, seminars, and practical sessions are evaluated under the university guidelines. The university guidelines for the evaluation process are available to faculties and departmental discussions take place to see that the process carried out correctly in each term. The institution initiates internal assessment on the basis of behavior, disciplines, participation in extra circular activities, classroom interaction, attendance, etc. Assignments and project work are evaluated under the specification given by the university and quality and timelines of submission are important criteria for judging them. Based on the result of the evaluation process, the students are given suggestions for better future performance or are recognized for good performance in the current session. In doing all this, the college proactively follows the improved examination system, prescribed by the B.N. Mandal University, Madhepura. The external examinations are completely managed by the university and teachers of the college actively participate in the process as invigilators, examiners, and tabulators. The college is working on bringing in an IT-enabled process of displaying the performance of internal examinations and marks scored in assignments and quizzes on the college



website.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic activities of the college are regulated by an academic calendar approved by the university on the recommendation of the Academic Council from time to time and made available to the students/faculty and all other concerned in printed and /or electronic form. It is mandatory for students/faculty to strictly adhere to the academic calendar for the completion of academic activities. This college follows the yearly examination pattern at the end of one academic year, including examination, evaluation, and result declaration. In this college, the following steps have been used to adhere to the academic calendar. Admissions: After the summer vacation, from July, this college starts its admission process for various courses. Admission starts at the beginning of the academic year on the prescribed dates announced in the Academic Calendar. Without admitting, any academic activity (course/seminar / practical / term project /etc.) undergone by a student will not be counted towards the requirements of her degree. Classes and Other Activities: As per the course distribution, the departmental timetable is prepared. It includes a class timetable, lab timetable, classroom timetable, individual faculty timetable. Individual faculty prepares and uploads the Lesson Plan / Practical Plan and subject notes of his/her respective allotted subject by referring to the Institute academic calendar. The faculty is fully equipped, effectively deliver the content in the classroom, by using ICT facilities and other teaching aids as per the schedule. Simultaneously, the faculty also provides hands-on experiments during the practical sessions correlating, with the theory. Internal unit test and preliminary examinations scheduled in the academic calendar helps the faculty to decide the corrective actions that they can take for better results of the subject. Before appearing for the university practical or oral examinations, students appear for an internal mock practical/oral examination to get an idea of possible assignments and questions that can be asked by the external examiner. Examination Schedule: The examination Schedule, as per dates indicated in the Academic Calendar prepared by the Controller of the examination of University, has been submitted to the Examination Section at least three weeks before. The Controller of the examination notifies the consolidated Examination Schedule for all the students at least two weeks before the commencement of Examinations.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[www.rjmcsaharsa.org/academic-outcomes](http://www.rjmcsaharsa.org/academic-outcomes)

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|--------------------------|---|---|-----------------|
| BED            | BEEd           | Teacher Training         | 96  | 94  | 97.91           |
| BCA            | BCA            | Computer Application     | 49  | 47  | 95.91           |

[View Uploaded File](#)

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[www.rjmcsaharsa.org/ssss](http://www.rjmcsaharsa.org/ssss)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Nil                   | 0        | NILL                       | 0                      | 0                               |
| No file uploaded.     |          |                            |                        |                                 |

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
| Nil                       | Nil               |      |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| Nil                     | Nil             | Nil             | Nil           | Nil      |
| No file uploaded.       |                 |                 |               |          |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NILL              | NILL | NILL         | NILL                 | NILL               | Nil                  |
| No file uploaded. |      |              |                      |                    |                      |

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| History                | 1                       |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type              | Department   | Number of Publication | Average Impact Factor (if any) |
|-------------------|--------------|-----------------------|--------------------------------|
| International     | Home Science | 1                     | 1.5                            |
| International     | Mathematics  | 1                     | 1.0                            |
| No file uploaded. |              |                       |                                |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|------------|-----------------------|
|------------|-----------------------|

|                   |   |
|-------------------|---|
| History           | 1 |
| Maithli           | 2 |
| No file uploaded. |   |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper   | Name of Author                                     | Title of journal  | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication                                      | Number of citations excluding self citation |
|--|--|---|---------------------|----------------|--|---|
| Rational approach to sequential optimization of anti oxidative whey protein hydrolysate production | Kumar, Varun., Haripriya, S                        | International Journal on Nutraceuticals, Functional Foods and Novel Foods | 2017                | 2              | Department of Food Science and Technology, Pondicherry University, Pondicherry                 | 2   |
| Dynamical behaviors of fuzzy SIR epidemic model  | Renu Verma, S.P. Tiwari, and Ranjit Kumar Upadhyay | Advances in Fuzzy Logic and Technology                                    | 2017                | 10             | Department of Applied Mathematics, Indian Institute of Technology (ISM), Dhanbad-826004, India | 10  |
| No file uploaded.  |  |   |                     |                |  |   |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| 0                  | 0              | 0                | Nil                 | 0       | 0   | 0   |
| No file uploaded.  |                |                  |                     |         |   |   |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 0             | 2        | 1     | 0     |
| Presented papers            | 0             | 7        | 2     | 0     |
| No file uploaded.           |               |          |       |       |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities     | Organising unit/agency/<br>collaborating agency | Number of teachers<br>participated in such<br>activities | Number of students<br>participated in such<br>activities |
|-----------------------------|---|--|--|
| Swami Vivekanand<br>Jyanti  | NSS Unit-II                                     | 10   | 34   |
| International<br>Womens Day | NSS Unit-II                                     | 15   | 41   |
| Swachhta Aviyan             | NSS Unit-II                                     | 12   | 33   |
| No file uploaded.           |   |  |  |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students<br>Benefited |
|----------------------|-------------------|-----------------|---------------------------------|
| Nil                  | Nil               | Nil             | 0                               |
| No file uploaded.    |                   |                 |                                 |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agen<br>cy/collaborating<br>agency | Name of the activity | Number of teachers<br>participated in such<br>activites | Number of students<br>participated in such<br>activites |
|--------------------|--|----------------------|---|---|
| Nil                | Nil  | Nil                  | 0   | 0   |
| No file uploaded.  |  |                      |   |   |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------|-------------|-----------------------------|----------|
| Nil                | 0           | Nil                         | 0        |
| No file uploaded.  |             |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the<br>linkage | Name of the<br>partnering<br>institution/<br>industry<br>/research lab<br>with contact<br>details | Duration From | Duration To | Participant |
|-------------------|-------------------------|---|---------------|-------------|-------------|
| Nil               | Nil                     | Nil   | Nil           | Nil         | 0           |
| No file uploaded. |                         |   |               |             |             |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation      | Date of MoU signed | Purpose/Activities | Number of<br>students/teachers<br>participated under MoUs |
|-------------------|--------------------|--------------------|---|
| Nil               | Nil                | Nil                | 0   |
| No file uploaded. |                    |                    |   |

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 21630000   | 8926849  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Classrooms with Wi-Fi OR LAN   | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Newly Added             |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Newly Added             |
| Seminar halls with ICT facilities  | Existing                |
| Seminar Halls  | Existing                |
| Laboratories   | Newly Added             |
| Class rooms  | Existing                |
| Campus Area  | Existing                |
| No file uploaded.  |                         |

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| NLIST (INFLIBNET)         | Partially                                 | 2018    | 2018               |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |       | Total  |         |
|----------------------|----------|---------|-------------|-------|--------|---------|
|                      |          |         |             |       |        |         |
| Text Books           | 17582    | 2419225 | 311         | 9050  | 17893  | 2428275 |
| Reference Books      | 100      | 60000   | 3           | 12000 | 103    | 72000   |
| e-Books              | 6000     | 2900    | 0           | 0     | 6000   | 2900    |
| e-Journals           | 135000   | 3000    | 0           | 0     | 135000 | 3000    |
| Journals             | 22       | 2100    | 0           | 0     | 22     | 2100    |
| No file uploaded.    |          |         |             |       |        |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher                | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! |                    |                                       |                             |

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 25              | 3            | 1        | 3                | 3                | 3      | 20          | 20                              | 0      |
| Added    | 0               | 0            | 0        | 0                | 0                | 0      | 0           | 0                               | 0      |
| Total    | 25              | 3            | 1        | 3                | 3                | 3      | 20          | 20                              | 0      |

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL  | Nil  |

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 6200000                                | 937164   | 550000                                 | 226682   |

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Optimum utilization of finance and mobilizing of resources are the key aspect of the college. For student facilities including Laboratories, Classrooms and Computers, etc. are made available for the students as well as for other faculty members. The criteria wise facilities are as follows:-

- Ø The classrooms, boards and furniture facilities are utilized regularly by teachers and students for teaching learning processes. Sometimes it is also made available for the other governmental examination. The maintenance and the cleaning of the classrooms and the laboratories are done by non-teaching staff.
- Ø College has a beautiful Eco friendly campus with a herbal garden. Campus and garden are maintained by the appointed gardeners.
- Ø The college has adequate number of computers with high speed of internet and updated software. These computers are used in classes, office, laboratories, library, departments, etc.
- All the stakeholders have equal rights to use these facilities.
- Ø College is providing free Wi-Fi facilities to students, teaching and non-teaching staff.
- Ø The college has a diesel generator of 25 KV for the uninterrupted power supply due to power cut.
- Ø Electrical and the Plumbing related maintenance is done with the help local skilled persons.
- Ø The academic and other support facilities like library, indoor and outdoor stadium are not only open for the college students, but also for other stakeholders with prior permission of the authority.
- Ø The activities like arranging books and keeping the library clean is done frequently by library staff.

**CRITERION V – STUDENT SUPPORT AND PROGRESSION**

**5.1 – Student Support**

5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme  | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution   | 0   | 0                  | 0                |
| Financial Support from Other Sources |   |                    |                  |
| a) National                          | 1.Post-Matric Scholarship(PMSP)<br>2.National Scholarship (NSP) | 0                  | 0                |
| b)International                      | Nill  | 0                  | 0                |
| No file uploaded.                    |   |                    |                  |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------|
| Nill                                      | Nill                  | 0                           | 0                 |
| No file uploaded.                         |                       |                             |                   |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year              | Name of the scheme      | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of studentsp placed |
|-------------------|-------------------------|--|--|--|----------------------------|
| 2017              | Competitive Examination | 40   | 50   | 0  | 0                          |
| 2018              | Competitive Examination | 50   | 40   | 0  | 0                          |
| No file uploaded. |                         |  |  |  |                            |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 0                         | 0                              | 0   |

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

| On campus |           |           | Off campus |           |           |
|-----------|-----------|-----------|------------|-----------|-----------|
| Name of   | Number of | Number of | Name of    | Number of | Number of |
|           |           |           |            |           |           |

|                       |                       |                 |                       |                       |                 |
|-----------------------|-----------------------|-----------------|-----------------------|-----------------------|-----------------|
| organizations visited | students participated | students placed | organizations visited | students participated | students placed |
| Nil                   | 0                     | 0               | Nil                   | 0                     | 0               |
| No file uploaded.     |                       |                 |                       |                       |                 |

#### 5.2.2 – Student progression to higher education in percentage during the year

| Year              | Number of students enrolling into higher education | Programme graduated from | Department graduated from  | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|----------------------------|----------------------------|-------------------------------|
| 2017              | 700  | B.A/B.SC/B CA/B.Ed       | All the concern Department | Not known                  | Post Graduate                 |
| 2018              | 500  | B.A/B.SC/B CA/B.Ed       | All the concern Department | Not known                  | Post Graduate                 |
| No file uploaded. |  |                          |                            |                            |                               |

#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items             | Number of students selected/ qualifying |
|-------------------|---|
| NET               | 0                                       |
| SET               | 0                                       |
| SLET              | 0                                       |
| GATE              | 0                                       |
| GMAT              | 0                                       |
| CAT               | 0                                       |
| GRE               | 0                                       |
| TOFEL             | 0                                       |
| Civil Services    | 0                                       |
| No file uploaded. |   |

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity          | Level | Number of Participants |
|-------------------|-------|------------------------|
| Nil               | Nil   | Nil                    |
| No file uploaded. |       |                        |

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2017              | Nil                     | Nil                     | Nil                         | Nil                           | Nil               | Nil                 |
| 2018              | Nil                     | Nil                     | Nil                         | Nil                           | Nil               | Nil                 |
| No file uploaded. |                         |                         |                             |                               |                   |                     |

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative



bodies/committees of the institution (maximum 500 words)

1. As a representative of whole admitted students of the college, various committees bring forward the views and suggestions of the entire class. 2. These committees help students to share their ideas, interests, feedback, and concerns with lecturers, syllabus, and atmosphere of the classrooms, faculty members, and principal. 3. Representative of the committees often also helps raise funds for wide activities, including social events, community projects, helping people in need. 4. Various programs like paper presentations, workshops, and seminars are organized by the student representatives.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The vision and mission of the college are in tune with the objectives of higher education envisaged in the policy of the college, university, and the Government. The college intends to provide ample opportunity to gain the latest knowledge and wisdom to the girls students, a true representative of society, for their holistic development, inbuilt social, human, cultural values in students to develop them as ideal and responsible citizens of the nation, the uplift academic standard of the regional youths, make students self-reliant through employment-oriented education and foster and endure a sense of discipline and commitment to national values. Thus the vision of the college clearly focuses on the needs of the students, society, and industry. The mission of the college believes in delivering values of ethics, sensitivity, and entrepreneurial outlook. This college provides value-based quality education in humanities and science to the students of the institution. The college intends to serve the regional youth by providing them easy access to higher education and enabling them for emerging job markets. The institution strives to develop the integrated personality of students with special attention. It has a state-of-the-art infrastructure and well-defined processes to support teaching, learning, leadership, and quality. Students from different socio-economic backgrounds including students with special challenges are given ample opportunity to pursue their higher education. The governance of the college is conducted by the spirit of the mission and vision of the institute already mentioned. The head of the college, the principal works with the staff council and heads of departments. In policy and programs formulations, the teaching staff of the college takes part in different meetings convened by the college administration.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type  | Details   |
|--|---|
| Admission of Students                                      | At Ramesh Jha Mahaila College, the admissions process is meticulous. RJMC is controlled by the Universitys norms and principles as a constituent institution of B.N.Mandal University. Each of these is adhered to in an open and transparent manner. The college officials, including the Principal and members of the admission committee, keep a watchful eye on the entire admissions process. The University receives information on a regular basis.  |
| Industry Interaction / Collaboration                       | While RJMC is primarily an academic school, it is concerned with its students desire to find work. In this aspect, the colleges Placement Cell is not established.  |
| Human Resource Management                                  | Every member of the Rmesh Jha Mahila College community, including students, instructors, administration, and support staff, is valued. Every individual is recognised for their own personalities and abilities that they offer to the organisation. Individual diversity are respected and supported by the institution. Rmesh Jha Mahila College is opposed to discrimination based on caste, creed, gender, race, religion, and other factors. The spirit of inclusiveness is essential to the colleges operation. |
| Library, ICT and Physical Infrastructure / Instrumentation | 1. All classrooms in the college are equipped with the required materials.<br>2. Smart class is available in the college. 3. Computer laboratory to be used by departments of BCA and BA Program. 4. 24x7 Wi-Fi Facility Through 7 Nishchay Yojna by govt. of Bihar. 5. The administration and library have been computerized.  |
| Research and Development                                   | <ul style="list-style-type: none"> <li>• Faculty members are encouraged to take up research projects funded by CSIR, DBT, ICSSR, ICPR, UGC, and other similar reputed bodies.</li> <li>• Paper presentations and participation by faculty members in conferences and seminars is also encouraged.</li> <li>• Faculty</li> </ul>   |

are also encouraged to participate in Faculty Development Programs. . • Students and faculty can access to a large number of research journals, e-book, magazine, advertisement news through university and other source.

Examination and Evaluation

During examinations, a healthy student-teacher ratio is maintained in examination halls to avoid any instances of cheating. • All spaces accessible to students during an examination are regularly checked by the examination committee for hidden books or papers that may be used for cheating. If any such material is found it is duly removed. • Photocopying facilities are available, in case question papers, statistical tables etc. need to be photocopied, just prior to or during an exam. • Students in wheelchairs write their examinations in a large open south veranda/room on the basement/ground floor of the college building. This increases accessibility and aids students in being comfortable during the examination. • Visually challenged students have the option to having writers for their examination. • Students are repeatedly encouraged by faculty members to take strong precautions against missing their examinations. • The first aid kits are available at all times during examinations. Supporting staffs is always available to assist students with medical issues. • Students who feel nervous or over-whelmed by their impending examination are provided emotional assistance by the teachers of the examination committee. • Various personnel are stationed at different venues of the examination within college. They remain vigilant with respect to the students' belongings to avoid any instances of theft. • Duty lists of teachers are accessible to them offline to ensure transparency and prevent confusions about the availability of teachers on the day of the examination. • All guidelines from B.N. Mandal University are followed for student evaluation during the course of a semester. • Timely class and home assignments are taken. Regular feedback is provided to students on their performance.

Teaching and Learning

Ramesh Jha Mahila College is a

constituted unit of B. N. Mandal University, Madhepura. It is located in the heart of Saharsa town. It provides education facilities to all girls and women learners from Koshi region of Bihar. This college caters to the educational needs of such students who are unable to continue their study outside of Koshi region due to financial crunch. Ramesh Jha Mahila College does practice the student's centric method of learning and teaching which broadly encompasses method as teaching that shifts the focuses of instruction from the teacher to the students. Student centric method of learning or teaching is practiced by our college in various ways:-

1. Through Group Discussion: For the purpose of group discussion a particular topic is selected e.g. "Dowry System is A Social Evil" than the whole classes is divided into two groups i.e. for and against the topic selected for the discussion in the classroom. This whole exercise comes under this 'Practice of Participative Learning'.
2. Through Interactive Session: Through interactive session question-answer session is held between teacher and students after the completion of formal lecture on a particular topic. This practice is adopted by each and every teacher who conducts and takes classes on various topics for different courses.
3. Through Seminars: Seminars on different issues are also organized by the different departments of the college occasionally. Seminars also give us an opportunity for presenting papers on the selected issues and after the presentation of the paper, lots of question are asked and answer are given by the participants who present the paper. This is the one of the effective ways of participative mode of learning by the students in our college.
4. Through Internal Evaluation System: Ramesh Jha Mahila College provides time schedule for conducting class tests particularly for each and every departments. Accordingly each and every department conducts class tests. Answer book of class test is internally evaluated by the teachers. After the evaluation of the answer books, these are given to the students for their

comments. In this way we get feedback from the students- what we have taught them and what they have learnt. Thus internal class test is a good example for practicing Student-Centric Teaching.

Curriculum Development

Ramesh Jha Mahila Mahavidyalay is a constituent college under B.N.Mandal University, Madhepura (Bihar). The institution adopts the curriculum designed by the university. To operationalize the curriculum, an effective and well tested mechanism has been devised. Meetings of different departments are held with Principal. After the meetings (of the different departments) the copy of the syllabus is distributed to the respective teachers. Every teacher draws his/her teaching plan broadly talking into consideration the ability of his/her students. It is ensured that teachers move from easy to difficult, familiar to unfamiliar and from simple to complex at a pace that is easy for learners to maintain. The copy of the syllabus is also pasted by the teachers in their respective registers for their ready reference. Relevant books are also recommended by the teachers to the students along with the prescribed syllabus. The institution receives regular circulars letters from the university regarding the changes of modifications. The faculty members receive all sorts of support from the university and institution to understand the curriculum properly. Whenever a new pattern of syllabus is introduced, the university informs the colleges well in time and organizes workshop for effective implementation of the curriculum for the teachers. The institution encourages it's faculty to participate in such workshops. Moreover most of our faculty members participate in workshops, seminars and conferences at State, National and International levels. Thereby including the ability for curriculum development and its effective operationalisation. The college collaborates with NGO's, other institution and the university in organizing seminars and workshops which address the curriculum directly or indirectly. The institution monitors the student involvement.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area             | Details                     |
|-------------------------------|-----------------------------|
| Finance and Accounts          | As per University guideline |
| Student Admission and Support | As per University guideline |
| Examination                   | As per University guideline |
| Planning and Development      | As per University guideline |
| Administration                | As per University guideline |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year              | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|-------------------|-----------------|--|--|-------------------|
| 2018              | Nil             | Nil  | Nil  | 0                 |
| 2017              | Nil             | Nil  | Nil  | 0                 |
| No file uploaded. |                 |  |  |                   |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year              | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|-----------|---------|---|---|
| 2017              | Nil  | Nil   | Nil       | Nil     | Nil                                     | Nil   |
| 2018              | Nil  | Nil   | Nil       | Nil     | Nil                                     | Nil   |
| No file uploaded. |  |   |           |         |   |   |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date  | To date    | Duration |
|---|---------------------------------|------------|------------|----------|
| Refresher Course                                | 1                               | 06/07/2018 | 26/07/2018 | 21       |
| Orientation Programme                           | 2                               | 04/08/2017 | 31/08/2017 | 28       |
| No file uploaded.                               |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 5         | 5         | 0            | 0         |

### 6.3.5 – Welfare schemes for

| Teaching   | Non-teaching   | Students                       |
|--|--|--------------------------------|
| <p>General Provident Fund (G.P.F.) ,Group Insurance Scheme ( GIS), Medical Allowance , Gratuity at the time of retirement , Earn Leave Encashment , Medical Leave , Half Pay Leave , Maternity Leave , P.F. Loan Facility , Salary Advance Facility , Appointment of wards of deceased employee on compassionate ground , Subsidized Canteen on Campus , Transfer of salary to the respective (employee's) Bank Account, Permission for Higher Studies , Pension to employees joined before 2005 ,Casual Leave</p> | <p>General Provident Fund (G.P.F.) ,Group Insurance Scheme ( GIS), Medical Allowance , Gratuity at the time of retirement , Earn Leave Encashment , Medical Leave , Half Pay Leave , Maternity Leave , P.F. Loan Facility , Salary Advance Facility , Appointment of wards of deceased employee on compassionate ground , Subsidized Canteen on Campus , Transfer of salary to the respective (employee's) Bank Account, Permission for Higher Studies , Pension to employees joined before 2005 ,Casual Leave</p> | <p>Post-Matric Scholarship</p> |

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audits of the colleges financial accounts are conducted regularly, and reports are submitted to the affiliating university. Although no audit objections to the accounts have been lodged in this college yet, the standard procedure for resolving audit objections is to submit the necessary documents based on the nature of the concerns and to follow the auditors recommendations. The financial matters are dealt with by the principal, bursar, and accountant, who also resolve any audit objections submitted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| Nil  | 0                             | 0       |
| No file uploaded.  |                               |         |

6.4.3 – Total corpus fund generated

|   |
|---|
| 0 |
|---|

### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                                  | Internal |                        |
|----------------|----------|----------------------------------|----------|------------------------|
|                | Yes/No   | Agency                           | Yes/No   | Authority              |
| Academic       | Yes      | B.N.Mandal University, Madhepura | Yes      | College Administration |
| Administrative | Yes      | B.N. Mandal University,          | Yes      | College Administration |



## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no Parent-Teacher Association at the college.

## 6.5.3 – Development programmes for support staff (at least three)

During the Annual Sports Meet and College Establishment Day, games, non-formal meetings, and official meetings are planned between the Teaching and Nonteaching Staff to foster a healthy working environment.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Progress of Research Work 2. Upgradation of Classroom 3.Improving quality of education

## 6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF                | No  |
| c)ISO certification                    | No  |
| d)NBA or any other quality audit       | No  |

## 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC  | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2017 | National Seminar has been successfully conducted on entitled "Aadhunik Maithli Sahitya" under the collaboration of "Sahitya academy, New Delhi"   | 02/09/2017              | 02/09/2017    | 03/09/2017  | 250                    |
| 2018 | National seminar has been also conducted on entitled "Problems of hunger and Wastage of food in India: Magnitude, Causes, and Remedies" by department of Home Science with collaboratio | 27/01/2018              | 27/01/2018    | 28/01/2018  | 500                    |



n of  
Nutrition  
Society of  
India (NIN),  
Hydrabad,  
Bhagalpur  
chapte

No file uploaded.

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants |      |
|------------------------|-------------|-----------|------------------------|------|
|                        |             |           | Female                 | Male |
| Safety and Security    | Nil         | Nil       | 150                    | 0    |
| Counselling            | Nil         | Nil       | 200                    | 0    |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Annual lighting power requirement met through LED bulbs (in KWH): 1920  
2. Annual lighting power requirement (in KWH): 2000  
3. Annual power requirement met by the renewable energy sources (in KWH) Response: 131.4  
4. Total annual power requirement (in KWH): 2500  
5. Renewable source : Solar Energy  
6. Renewable energy generated and Used: Generated 4 KWH/Day and Used 0.4KWH/Day

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities         | Yes/No | Number of beneficiaries |
|-------------------------|--------|-------------------------|
| Physical facilities     | Yes    | 29                      |
| Ramp/Rails              | Yes    | 18                      |
| Rest Rooms              | Yes    | 7                       |
| Scribes for examination | Yes    | 5                       |

7.1.4 – Inclusion and Situatedness

| Year                                      | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |      |          |                    |                  |  |
| No file uploaded.                         |  |  |      |          |                    |                  |  |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                                     | Date of publication | Follow up(max 100 words) |
|---|---------------------|--------------------------|
| Human Values and Professional Ethics Code | 12/09/2018          | Nil                      |

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                   | Duration From | Duration To | Number of participants |
|----------------------------|---------------|-------------|------------------------|
| Academic Performance Index | 28/05/2018    | 28/05/2018  | 25                     |
| No file uploaded.          |               |             |                        |

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college is much concerned about the green practices in the campus. The staff members are serious about the green practices. Following initiatives has been taken by the college for the purpose:  $\emptyset$  Conservation of Energy: Following measures have been taken to save energy: a. Fluorescent tubes are being used instead of bulbs. b. LED bulbs have been plugged at maximum places. c. In non reading room and non working or less working areas, reduced lights are being used. d. Lights and fans are switched off when not required. e. All computers and accessories, which are not in use, are shut down. f. A limited use of Air conditioners. g. Students and staffs have been deputed to check the wastage of electricity. h. Students oriented about last students coming out of the class to see that all fans and lights are put off.  $\emptyset$  At present the college is not using any alternative source of energy. But the college has written to the district administration to provide solar lights for the campus.  $\emptyset$  College has sprawling campus full of trees, shrubs and herbs. Plantation of trees has been increased regularly. NSS unit of the college has undertaken tree plantation programme time to time.  $\emptyset$  Waste Disposal: The College has an eco friendly waste disposal system as described above.  $\emptyset$  The campus has been declared as Polythene free no smoking zone.  $\emptyset$  The college organizes seminars and lectures on contemporary environmental issues.  $\emptyset$  Debates, Talks and quizzes on different environmental issues have organized.  $\emptyset$  There is no combustion of coal in the campus as the canteen and hostel use much lesser harmful LPG.  $\emptyset$  The college promotes the use of non motorized means of transport and most of the students and even some of the teaching and non teaching staff use bicycles.  $\emptyset$  A number of faculty member arrange car pools for their transportation, thereby saving oil and reducing pollution.  $\emptyset$  Some of the staffs use public transport especially E-Rickshaw for their transportation.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice I Title of the Practice: - Eco Friendly campus with greenery**  
**Goal:** a. To keep the campus green and clean. b. Implement and manage green and sustainable initiatives in the campus. c. Monitor and reduce waste of campus operation and activities. d. Practice what we teach and learn in classroom. e. Sustainable awareness and action in the campus and local community. The Context: The faculty members, IQAC members and students have realized that the campus of Ramesh Jha Mahila College should be green and eco-friendly. Then we started to work upon it after forming a good team called "Green Team" of staff and students along with the Botany department and NSS volunteers. Campus with greenery provides an environment which improves energy efficiency, conserving resources and enhancing environmental quality. Green campus also demonstrates its commitment to ecological sustainability through its various programs and projects. Still more trees to be planted. The "Green Team" is planning to plant more number of trees in the campus. The Practice: The Green team is working towards this issue in the campus. The members of the team involved NSS students for tree plantation. In addition other students are also involved on a particular day so that everyone participates in the campaign. A number of trees were planted with the help of Forest Department, Government of Bihar etc. More plants including various types of herbs and shrubs as well as medicinal plants

were planted besides these. We started different initiatives like seminars and debates on environmental issues to enhance the knowledge of all stakeholders. Now "bye bye to polythene" inside the campus. No uses of polythene materials are being implemented by replacing the plastic cups, bags, plates, disposals etc. We also started waste management in the campus. For feeling the involvement we ask the students to bring some seedlings or seeds at least one from their home or from nearby places and try to grow them in the college campus. Management also helps the team to buy plants. Constraints: The challenging issue in maintaining the planted trees and avoid polythene 100 because climate environmental effects and due to the habits. The water lodging during rainy season is the main constraints in this. Evidence of success: Besides the existing trees we have already planted 65 trees and more than 100 other plants. Numbers of dustbins were kept outside the buildings. By planting more than 30 plants as well as some eminent personalities of the Saharsa, Department of Forest and Environment and Dainik Hindustan have also took part in our practices. Students are advised to keep their classrooms clean and they following it so that the campus is dust and dirt free. The campus has an amicable environment with lush green look. Problems encountered and resources required: Students are not following the advice sometimes due to which there exist some unclean situations in some places but they are duly monitored and rectified. One may contact for adopting the practice contact details: Name of the Principal: Dr. Renu Singh Name of the college: Ramesh Jha Mahila College, Saharsa(Bihar) Pin: 852201 Phone: 6478-223115 E-mail - rjmcoll@gmail.com Best Practice II Title of the Practice "Women's Empowerment through Skill

Development and Counselling" Goal Ø To give vocational career oriented and technical education Ø To counsel and motivate women to lead a dignified life Ø To empower women for changing fundamental aspects Ø To sensitize women in general and society in particular about gender issues Ø To create a mental climate for ensuring gender equity Ø To contribute in national development The Context The challenge is rooted firmly in the belief that no society can thrive it. It includes half the population of globe, namely women, from onwards march of progress. Ever since its inception in 1972, the college has been rendering valuable services for the emancipation and empowerment of women. Fully aware of the countless psycho-social pressures which are deeply embedded in attitudes, practices and behavior patterns across the world and adversely impact the well being of women, Ramesh Jha Mahila College seeks novel and practical ways to create more opportunities for empowering women. Issues like gender discrimination within family, lack of decision making powers and pressures of social attitudes causes acute depression and lead to unhappiness among women. The economic status of women which is in a pathetic condition further limits the growth and development of women. Enhancing women's economic status is an important strategy for improving the welfare of women living below poverty level. An effort is made to ameliorate the stress and limiting factors among women by helping women who could not complete their education due to familial, economic or social reasons. Vocational and career oriented courses are designed to equip lesser privileged women with skills to enable them to become economically independent and gain confidence. Skill development and vocational training in areas like computer's basic and its application, teacher's education (B.Ed.), tailoring, vermi-composting, communication skills etc are provided to the women which focus on entrepreneurial skills to ensures employability. The Practice As part of its mission of empowering women through education and self reliance, the college has established the women empowerment centre which is continuously involved in providing counselling and job skills to women from lesser privileged section of society. For job skill development the college has signed MoU with an organization "Dihsayen Foundation" mission compound, Saharsa (Bihar) on August 10, 2015. The centre is dedicated to improving the lives of young women through conselling and advocacy of a range of services that promote personal growth and economic independence. The centre

very enthusiastically engages in advocacy work to achieve greater quality and social justice for women. Evidence of Success The women empowerment centre is running free vocational training courses for the girls and women from deprived class of the neighboring locality since August 2015. Variety of job skill oriented training programmes such as tailoring, candle making, potato chips making, vermi composting, basic computers etc have been organized by the centre with the help of 'Dishayen Foundation'. Since its inception centre has provided free training to around 105 females from the economically weaker section of the local society. Problems Encountered and Resources Required The main problem was encountered in bringing women out from their conservatives and non- supportive families governed by a patriarchal mind set. Resources Required Ø Professional to impart training. Ø Time to training suitable for the trainees. Contact Details: Name of the Principle: Dr. Renu Singh Name of the Institution: Ramesh Jha Mahila College City: Saharsa Pin: 800006 State: Bihar

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Ramesh Jha Mahila College is continuously imparting female education since its inception in 1972. To provide quality higher education and prepare the women for post graduate studies is one of the priority thrust area of the institution reflected in mission and vision of the college. Students studying in this college belong to socially, economically and educationally backward categories like SC, ST, Minority, OBC. Education of women in this backward area seemed like a dream. But the college done this daunting task very well and we have successfully accepted the challenge of preparing the girls from weaker section for higher education and entry in jobs. Starting with only 43 students in 1972, at present this college is providing higher education to nearly 4600 girls every year. Here students get higher education in various disciplines of Arts Science up to bachelor Honours level. Considering the need of girls the college has also started Bachelor of Education and Bachelor of Computer Application in 2013. Ramesh Jha Mahila College has been preparing and motivating girl students for the post-graduate education through its quality education. The college conducts following measures for success in its objectives- (a) Career Counselling (b) Personal counselling for stress related issues (c) Guidance for admission test and interview for post graduates admission. (d) Special classes for slow learners (e) Departmental heads and faculty members provide information regarding admission to higher classes. About 90 of students succeed in the graduate examination. In B.Ed. program this number goes 100. The number of students passing first class has always been more than 50. Again more than 40 of students who passed the graduate examination have been receiving post-graduate education. 10 to 20 of students joined different jobs after completing graduation. After getting graduation degree, 40 of students of B.Ed. programme join jobs as assistant teacher and 50 of students proceed for post-graduate degree. It is clear from the above figure, that Ramesh Jha Mahila College, has been achieving successfully its objective to provide and motivate the girls for higher education. Due to this reason, now the Ramesh Jha Mahila College becomes a necessity for this socio-economically backward area.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

The following goals should be accomplished the next year to keep the institute moving forward:

- Expanding student and teacher research opportunities
- Workshops to improve soft skills for non-teaching staff
- Development of short-term and add-on courses for students for value addition.
- Utilization of modern tools and techniques for teaching methods.
- Workshops to build faculty and student capacity enhancing ICT infrastructure
- Promote the scientific seminar/ conference/ symposium/workshop.
- Promote the out- door game and increase the sports facilities.
- Discuss the laboratories shortage of non-teaching/ technical assistant/ demonstrator staff.
- Evaluation of academically poor students.
- Community outreach programs with an emphasis on social and psychological development
- Creation of more effective procedures for gathering information for IQAC to take additional action increasing the use of green practices in colleges (such as waste segregation, STP plants, and solar panels)
- Programmes that promote gender equality, particularly those that introduce female students to new career opportunities, including those that have historically been dominated by men.